



## **Central Bank of Seychelles**

Job Title: **Chief Security Officer**

Salary point: Depends on experience & qualifications

### **Summary of Duties/Responsibilities**

The job holder will be required to manage and supervise the security guards. He will ensure that a safe and secure environment is maintained for the customers and employees of the Bank by establishing and enforcing security policies and procedures. The Chief of Security will also be responsible for the training of the security personnel.

### **Knowledge & Experience**

- Ability to lead and manage a professional security workforce and maintain a high level of security of the working environment of the Central Bank of Seychelles.
- Able to operate the surveillance system
- Fluent in English and French.
- Preferably a military background minimum of at least eight years.
- Proficient with computers, and be able to work with Microsoft Office software.

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Job Title: **Security Guard**

Salary point: Depends on experience & qualifications

### **Summary of Duties/Responsibilities**

The job holder will be responsible to ensure that a safe and secure environment is maintained on the premises of the Central Bank of Seychelles and that the security procedures and policies are followed. The Security Guard will ensure that no malpractices or suspicious activity is being carried out in the premises which would cause damage or be harmful to the reputation of the establishment. He will be responsible to the Chief of Security.

### **Requirement and qualification:**

- ❖ Able to operate the surveillance system
- ❖ Person should be computer literate and proficient with Microsoft Office (Word and Excel).
- ❖ Fluent in English and French.
- ❖ Experience; preferably military background with basic training of 3-5 months.

Application forms can be collected at the reception desk, ground floor, Central Bank Building or can be download on the CBS website at [www.cbs.sc/acro/EMPLOYMENT](http://www.cbs.sc/acro/EMPLOYMENT) APPLICLATION FORM.pdf

**Closing Date: Friday January 8, 2010.**