



**Central Bank of Seychelles**

**Post:** Domestic Debt Assistant

**Salary Point:**

**Responsible to:** Domestic Debt Officer

**Duties:** Assist in the management of domestic debt (Government and Central Bank) transactions;  
Assist in the calculation of interest on Treasury Bonds, Bills and Government stocks;  
Advising members of the public and banks on instruments available for sale;  
Carry out data processing work for the tender allotment Committee;  
Assist in the preparation of accounting transactions relating to Government Securities;

**Minimum Qualification:** Diploma in Business Studies or equivalent; basic Knowledge in spreadsheets and word processing and good communication skills.

**Experience:** Banking operations including handling customers will be an advantage.

Application forms can be collected at the reception desk, ground floor, Central Bank building or can be downloaded on the CBS website [www.cbs.sc/acro/EMPLOYMENT](http://www.cbs.sc/acro/EMPLOYMENT) APPLICATION FORM.pdf

**Closing Date:** Tuesday January 12, 2010